



Committee: SHARED REVENUES AND BENEFITS SERVICE JOINT COMMITTEE

Date: MONDAY, 20TH JUNE 2016

Venue: BY WAY OF VIDEO-CONFERENCING AT BOTH PRESTON CITY COUNCIL
AND LANCASTER CITY COUNCIL OFFICES

Time: 4.30 P.M.

A G E N D A

PART A (OPEN TO PRESS AND PUBLIC)

1. **Appointment of Chair and Vice-Chair**

To appoint a Chair and Vice-Chair of the Shared Revenues and Benefits Service Joint Committee for the 2016/17 Municipal Year.

2. **Chair's Announcements**

- Fire Procedures / Mobile Phones / Rest Rooms.
- *"Members of the Public, committee members and officers are reminded that under the Openness of Local Government Bodies Regulations 2014, the press and Public may film, audio record, photograph and use social media whilst the meeting is in progress, for Part A items only, and as long as no disruption is caused to the meeting. Anyone filming is asked to focus their attention on elected members rather than other visitors".*
(To be read out if visitors present).

3. **Notification of Substitute Members (if any)**

4. **Declarations of Interests**

To receive any declarations of interest from Members.

5. **Minutes** (Pages 1 - 4)

To confirm the minutes of the meeting held on 27th January 2016.

6. **Shared Service - Annual Governance Statement 2015/16** (Pages 5 - 11)

Report enclosed.

7. **Shared Service - (Unaudited) Annual Statement of Accounts 2015/16** (Pages 12 - 26)

Report enclosed.

8. **Date of Next Meeting**

To be discussed.

9. **Exclusion of Press and Public**

To consider passing the following resolution:

“That the public be excluded from this meeting during consideration of the following item(s) of business on the grounds that there is likely to be a disclosure of exempt information which is described in the paragraph(s) of Schedule 12A to the Local Government Act 1972 which is specified against the heading(s) to each item, and that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing it.”

PART B (Private and Confidential)

10. **Shared Service - Business Plan 2016 (Paragraphs 1 and 3) (Pages 27 - 52)**

Report enclosed.

Queries regarding this Agenda

Please contact Julie Grundy, Head of Member Services, Preston City Council, tel: 01772 906112.